

**Instrument Society of India**  
Department of Instrumentation, Indian Institute of Science  
Bangalore – 560 012

The Bye-laws of the Society were formulated when the Society was registered on the 1<sup>st</sup> of August 1970. Some pressing amendments were made in 1991. In the last few years the matter has been discussed at length in the light of all these years of experience. The draft amendments were circulated to all the members in March 22, 2010. The feedback was discussed by the G.C. / E.C. and the material has been re-edited in the appropriate format for formal circulation to the members for their consideration and approval. These amendments will be discussed in the special general body meeting, which will be held on October 30, 2012 at 6:30 PM During NSI-37 and will be subsequently forwarded to the approval of General body of the society on October 31, 2012 at 6PM.

**Prof. J. Nagaraju.**  
**General Secretary**  
**September 10, 2012**

**Instrument Society of India**  
 Department of Instrumentation, Indian Institute of Science  
 Bangalore – 560 012  
**CONSTITUTION, REGULATION AND BYE-LAWS**  
**CONSTITUTION**

Clause	Section	Existing	Re-drafted amendments	Approved
1	Name	The Association shall be called the “INSTRUMENT SOCIETY OF INDIA” hereinafter called the ‘Society’.	No Change	
2	Registered office	The Registered office of the Society shall be located at the Indian Institute of Science, Bangalore – 560 012.	No change	
3	Objectives	The objectives of the Society shall be the following:	No change	
	3.1	To provide a forum for pooling the knowledge and experience of participants from scientific institutions and industrial organizations that are interested in promoting development of instruments.	To provide a forum for pooling the knowledge and experience of individuals, personnel from scientific institutions and industrial organizations interested in promoting instrumentation and the development of instruments and instrumentation systems.	

	3.2	To act as an exchange bureau for dissemination of technical information by way of publishing “Newsletter/Journal” periodically, appraising the technical and scientific personnel in the industries as well as in research institutions, of the requirements in the field of instrumentation by the industries and the educational and scientific institutions mutually.	To act as exchange bureau for the dissemination of technical information by way of periodic and special publications, appraising the technical and scientific personnel in industries as well as in research institutions of the requirements in the field of instrumentation by the industries and the educational and scientific institutions mutually.	
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	3.3	To organize liaison between interested entrepreneurs with technical problems in their instrumentation activities and the scientific experts who offer to act as consultants.	No change	
	3.4	To engage in such activities as shall contribute towards promoting instrumentation activities.	No change	
4		<b>Membership</b>	No change	
	4.1	The Society shall consist of Sustaining Members, Institutional Members, Life Members, Individual members, Student Members and Honorary Members.	The society shall consist of 1. Members – Individual 2. Fellows – Individual 3. Institutional Members – Organization 4. Corporate Members – Industry / Business 5. Student Member – Individual	
	4.2	Any establishment/ institution engaged in the field of instruments or allied field of activities can be sustaining members.	Persons, who have a degree or diploma in sciences / engineering / technology, with an interest in instrumentation activities, are eligible to be elected as Members.	
	4.3	Any institution engaged in the field of instrumentation or allied field or activities can be an institutional	Any University or institution of higher learning or an educational institution, recognized by State/ Central or private University and affiliated to any University, or a	

		member.	research and development laboratory / institute or a national laboratory or a similar organization funded by State/ Central Government or private sources, is eligible to become an Institutional Member.	
	4.4	Any individual engaged in the field of instrumentation (or any person promoting the objectives of the society) can be a member or life member of a student member.	Any organization engaged in manufacturing / maintenance / sales / servicing / trading of instruments / instrumentation systems is eligible to become a Corporate Member. Persons studying towards degree in engineering/science/technology can become Student Members	
	4.5	Honorary members shall be persons well known for their qualifications and services to the cause of instrumentation in the country.	Fellowship is to be conferred on distinguished members, who have made significant contributions in the field of instrumentation or to the growth of the Society. They shall be selected based on the recommendation of the Governing Council/Fellows. The Fellows will be selected from the life members and shall not be more than 10 % of the life members strength.	
	5.	<b>Rights and Privileges</b> All members shall be entitled:	No Change	
	5.1	To receive a copy of all publications/journals of the society as decided by the Council.	No Change	
	5.2	To participate in the activities of the Society of its local branch, library and other facilities with or without charges as decided by the Governing Council.	To participate in all the activities of the Society or its local chapters or facilities with or without charges as decided by the Governing Council and be eligible for honours / awards of the Society. Only Members in good standing are eligible for Fellowship or other awards of the Society.	
	5.3	To participate at the General Body meetings of the Society and its local chapters/branches with the right to vote.	No Change	
	5.4	To propose and second candidates for honorary membership.	To propose or support members for election to the Fellowship or other awards of the Society, noting that only	

			members in good standing are eligible for the awards // Fellowships of the Society.	
	5.5	Sustaining members and institutional members in addition to the above privileges shall be entitled to send three and two nominees respectively to the General Body Meetings of the society with right of voting.	Institutional and Corporate Members, in addition to the above privileges, are entitled to send two members to attend the General Body Meeting of the Society and to nominate one member to the Governing Council, all with full right of voting.	
	5.6	Sustaining members shall be entitled to nominate one member to the Governing Council with the right to voting.	To represent the Society or its objectives in other forums and to perform other promotional tasks as decided by the Council.	

6		<b>Admission of Members</b>	No Change	
	6.1	The proposal of nomination of Honorary members shall originate from the Council. The candidates shall be deemed elected as honorary members when at least three fourths of the members present at the Annual General Meeting vote in favour of the candidate.	For the admission of the individual or student members into the Society, nominations in the prescribed form shall be presented to the Governing Council. In normal cases the President and the Secretary can do the needful and report the matter at the next meeting of the G.C.. A member may be admitted to Life Membership by paying a lump sum amount as decided by the G.C. from time to time.	
	6.2	For the selection of an institutional members/sustaining members, the institution or establishment shall make a formal application to the Secretary of the Society who shall present the same at a meeting of the council which shall make the necessary election through a simple majority of the Council members present, and on receipt of the annual subscription the name shall be duly entered into the register.	Institutions shall be admitted as Institutional Members by paying the subscription amount as decided by the Governing Council from time to time.	
	6.3	For the election of an individual or student member	Industry/Business Organizations shall be	

		of the Society, a nomination in the prescribed form, signed by two members of the Society, shall be presented at a meeting of the Council where the candidate(s) will be elected through a majority of the Council members present.	admitted as Corporate Members by paying the subscription amount as decided by the Governing Council from time to time.	
	6.4	A member may be admitted as a Life Member of the Society by paying a lump sum amount as may be specified in the bye-laws in force.	The proposal of nomination of Fellows shall originate from the Governing Council on the recommendation of the E.C or otherwise. The consent of the nominated Member shall be obtained before conferring the Fellowship.	
7.		<b>Register</b>	No Change	
	7.1	The Society shall maintain a register of all members showing their date of admission, names and address.	No Change	
	7.2	Any member of the society shall be entitled to inspect the register of members after due service of a notice upon the Secretary of the Society intimating his intention, at least fifteen days prior to the date of inspection.	No Change	
8		<b>Governing Council &amp; Office Bearers</b> The affairs of the Society shall be managed by Governing Council is indicated below. The Governing Council shall consist of the following	<b>Governing Council &amp; Executive Council</b> 8.1 The affairs of the Society shall be managed by the Governing Council. The composition of Governing Council shall be as follows :	

	i)	All sustaining members.	GC members elected by ballot by the members of the Society in the ratio of one GC member for every 100 Society Members or fraction thereof.	
	ii)	Immediate Past President	Immediate past President, immediate past	

			General Secretary and immediate past Treasurer, to provide continuity of financial and administrative actions.	
iii)	One nominee of the Executive Council of each of the local Chapters		No Change	
iv)	Member elected by ballot by members of the Society at the rate of one member for every thirty members of the Society or fraction thereof.		Two members each from Institutional and Corporate Members.	
v)	Two members nominated by the Governing Council to represent special interest or of unrepresented sections of membership		A maximum of five GC members to be nominated by the Executive Council to represent special interests or unrepresented sections of the Society membership.	
	The Governing Council shall elect the following office-bearers amongst its members.	8.2	The Governing Council shall elect the Executive Council comprising of	
a)	One President	(a)	One Hon. President	
b)	Three Vice-Presidents	(b)	Two Hon. Vice Presidents	
c)	One Secretary	(c)	One Hon. Gen.Secretary	
d)	Two joint secretaries	(d)	One Hon. Joint Secretary	
e)	One Treasurer	(e)	One Hon. Treasure	
		(f)	For convenience of administrative and financial operations, the Hon.General Secretary and the Hon.Treasurer shall be from the headquarters (Bangalore)	
		(h)	All positions of office bearers of the E.C. , is purely honorary positions.	
		(i)	The E.C. has the powers to co-opt additional members for general or Specific purposes and they cannot become the office bearers.	

9	<b>Election and Tenure of Office</b> The Governing Council shall prepare or caused to be prepared a calendar of events for the election of members to the Governing Council.	No Change	
	i) The election to the Governing Council shall be by ballot.	No Change	
	ii) The procedure for the election shall be laid down by the Governing Council	No Change	
	(iii) The election of the members will be declared on the basis of highest number of votes secured in order by the candidates.	No Change	
	iv) The first meeting of the newly elected Governing Council shall be held soon after the completion of the election process and it shall elect the new office bearers.	The elected Governing Council shall elect the new Executive Council by secret ballot.	
	v) All terms of the office of the elected members of the Governing Council and the office bearers shall commence from the close of the Annual General Meeting at which the election were held and shall continue for a period of two years.	The terms of the office of the G.C. and E.C. shall conclude on the 31 <sup>st</sup> March of the financial year. The new G.C. and E.C. shall hold office for a three year term starting on the 1 <sup>st</sup> of April.	
	vi) No office bearer shall hold the same position for more than two terms consecutively.	No Change	
	vii) The change of office shall be formally handed over to the newly elected council by the old one within a month from the Annual General Meeting.	The charge of office shall normally be handed over to the newly elected G.C. / E.C. by 1 <sup>st</sup> April or within a reasonable time. It shall be the responsibility of the E.C. to get audited the accounts of the previous financial year.	
	viii) In the event of a vacancy during the year in the office of the President, Vice-President, Hon. Secretary and Hon. Treasurer, it shall be competent for the remaining members of the Council to fill up such vacancy and report the same to all members of the Society.	In the event of a vacancy/vacancies arising during the year in the Executive Council, it shall be competent for the remaining members of the Governing Council to fill up such vacancy/vacancies and report the same to all members of the Society.	



	ix)	In the event of a vacancy falling during the term in the office of an ordinary member of the Council, the Hon. Secretary on the advice of the President may keep it vacant till the next election, or fill it up by co-option.	In the event of a vacancy falling during the term in the office of an ordinary member of the Governing Council, the Hon.General Secretary on the advice of the President may keep it vacant till the next election, or fill it up by co-option.	
	x)	If, for any reason a new Governing Council is not elected at the end of the term, the existing Governing Council shall continue to function until the successive Council is duly elected.	If, for any reason, a new Governing Council is not elected at the end of the term, the existing Governing Council shall continue to function until the successive Council is duly elected and the matter shall be reported to the next AGM.	
10		<b>Power and Duties of the Governing Council</b> The Council shall have the following powers:	<b>Power and Duties of the Governing Council</b> No Change	
	10.1	To manage the affairs of the Society and for such purpose make such Bye-laws as may appear conducive to the good administration of the Society and the attainment of the object of its foundation, provided always that such Bye-laws be not inconsistent with anything contained in these regulations and that they be sent for confirmation, modification or rejection at the next General Meeting.	To manage the affairs of Society and for such purpose make such Bye-laws as may appear conducive to the good administration of the Society and the attainment of the object of its foundations, provided always that such Bye-laws are not inconsistent with anything contained in these regulations and that they are sent for confirmation, modification or rejection at the next Annual General Meeting.(AGM)	
	10.2	To consider in the first instance, and before submission to the General meeting, all communications addressed to the Society and to regulate the order and manner in which such communications shall be laid before the General Meeting.	To consider in the first instance, and before submission to the AGM, all communications addressed to the Society and to regulate the order and manner in which such communications shall be laid before AGM.	

10.3	To appoint salaried officers, clerks or subordinate staff as may be deemed necessary; to define their duties, salaries, allowances, gratuities and privileges and to suspend or dismiss.	To appoint contractual officers, clerks, subordinates staff as may be deemed necessary; to define their duties, remuneration, allowances and privileges and to suspend or dismiss them or to dispense with their services, as occasion may require. The above procedure shall be reported to the next AGM of the Society.	
10.4	To superintend and direct the publications of the Society.	To superintend and direct the publications of the Society by setting up Editorial Board. The tenure of such Boards shall be three years from the date of appointment.	
10.5	To exchange for other property or otherwise dispose off, in such a manner as may, in their opinion, best conducive to advance the object and interest of the Society, and duplicate books, maps, specimens, etc., belonging to the Society.	To exchange the property/properties of the Society for other property or otherwise dispose off, in such a manner as may be, in their opinion, best conducive to advance the object and interest of the Society.	
10.6	To prepare and submit to the Annual General Meeting a report on the activities of the Society during the past year. Such report shall include an audited statement of income & expenditure for the previous year, the balance in hand, the debts and assets as well as an estimate of income and expenditure for the previous year, the balance in hand, the debts and assets as well as an estimate of income and expenditure for the current year. The report shall also include an abstract of the proceedings of the Council during the previous year.	To prepare and submit to the AGM a report on the activities of the Society during the past year. Such report shall include an audited statement of income and expenditure and the balance sheet for the previous year, and estimate of income and expenditure for the current year. The report shall also include an abstracts of the proceedings of the EC and GC during the previous year.	
10.7	In conformity with the provisions under which the Society has been registered, the Council shall be empowered, subjects to the sanction of the next general meeting to take legal proceedings under	In conformity with the provisions under which the Society has been registered, the GC will be empowered, subjects to the sanction of the next AGM, to take legal proceedings	

		the Act for the recovery of any such dues from Members, who after receiving due notice of their liabilities, shall refuse to or fail to discharge them. The Council is also empowered to waive off the payment of arrears in special cases.	under the Act for the recovery of any such dues from Members, who after receiving due notice of their liabilities, shall refuse or fail to discharge them. The GC is also empowered to waive off the payment of arrears in special cases.	
	10.8	On or before 14 <sup>th</sup> day succeeding the day on which the Annual General Meeting is held, there shall be filed with the Registrar of societies, a list of names and addresses and occupations of the members of the Governing Council entrusted with the management of the affairs of the Society and a copy of the audited balance sheet and income and expenditure statement.	Delete	
	<b>11.</b>	<b>Duties of the Office Bearers</b>	<b>Duties of the Office Bearers</b>	
	<b>11.1</b>	<b>President</b>	<b>11.1 Hon.President</b>	
		(a) The President shall be executive and administrative Head of the Society and the other office-bearers shall work under his instructions and guidance. He shall preside over all the meeting of the Governing Council, Annual and other General Meeting of the Society in which he shall have a vote and a casting vote.	11.1.1 The President shall be the executive and administrative Head of the Society and the other EC/GC members shall work under his instructions and guidance. He shall preside over all the meetings of the EC/GC/ AGM and other special General Meetings of the Society in which he shall have a vote and a casting vote.	
		(b) In the event of any vacancy in the office of the President arising, the Senior (in age) Vice-President shall act as President till the election of the next President.	11.1.2 In the event of any vacancy arising in the office of the President, the Senior (in age) Vice-President shall act as President till GC elects the new President.	
		(c) The President will be authorized to act on behalf of the Society where occasion	11.1.3 The President will be authorized to act on behalf of the Society where	

		demands and can be the spokesman of the Society . He will also be entitled to continue special working groups and committees in furtherance of the Society’s work and nominate Society’s representatives in various governmental and other agencies.	occasion demands and can be the spokes person of the Society. He will also be entitled to set up and continue special working groups and committees in furtherance of the Society’s work and nominate Society’s representatives in various Governmental and other agencies.	
	11.2	<b>Vice –President</b>  (a) In the absence of the President, any one of the Vice-Presidents, as may be decided by the Council, shall act for the President and he shall exercise all powers and perform all such duties as are exercisable by the President.	No Change  11.2.1 No Change	
		(b) In the absence of the President and Vice-President, the powers and duties of the President may be exercised by any other member of the Governing Council elected for the purpose.	11.2.2 No Change	
	11.3	<b>Secretary</b> The Secretary shall have the following duties :  (a) To conduct the correspondence of the Society and of the Council and to sing all letters and papers emanating from the Society.  (b) To attend the meeting of the Society and of the Council, to take minutes of the proceedings of such meeting during their progress, and at the commencement of	<b>11.3 Hon. General Secretary</b> The General Secretary shall have the following duties:  11.3.1 To conduct the correspondence of the Society and of the GC/EC and to sign all letters and papers emanating from the Society.  11.3.2 To attend the meetings of the Society and of the GC/EC, to take Minutes of the proceedings of such meeting during their progress, and at the	

		<p>every such meeting, to place, for confirmation the minutes of the previous meeting.</p> <p>(c) To enter, or cause to be entered, in minute books, all the proceedings of the Society and of the Council before the following meeting, and to see that all papers and letters and documents of every kind connected with the business of the Society are properly filed and preserved.</p> <p>(d) To sign cheques, contracts or other documents as the Governing Council may authorize.</p> <p>(e) To edit the publications of the Society in such a manner as may be prescribed by the Council from time to time.</p> <p>(f) To maintain a Register of membership.</p> <p>(g) To exercise general supervision over the officers, subordinates staff and affairs of the Society and to assist in carrying out the decisions made by the Council.</p> <p>(h) To be an ex-officio member of all committees appointed by the Council</p> <p>(i) Under special circumstances the Council may appoint as ordinary member as Assistant Secretary. The duties of the Assistant Secretary shall be to assists the Secretary in the discharge of his duties and</p>	<p>commencement of every such meeting, to place, for confirmation of the Minutes of the previous meeting.</p> <p>11.3.3 To enter, or cause to be entered, in Minutes Book, all the proceedings of the Society and of GC/EC before the following meeting, and to see that all papers, letters and documents of every kind connected with the business of the Society are properly filed and preserved.</p> <p>11.3.4 To sign cheques, contracts, or other documents, jointly or alone, as the GC/EC may authorize.</p> <p>11.3.5 To monitor the publications of the Society in such manner as may be prescribed by the EC, from time to time.</p> <p>11.3.6 No Change</p> <p>11.3.7 To exercise general supervision over the officers, subordinate staff and affairs of the Society and to assist in carrying out the decisions made by GC/CE</p> <p>11.3.8 No Change</p> <p><b>Delete</b></p>	
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		to do such work as the Secretary may need from time to time.		
	11.3.1	The joint Secretary will assist the Secretary in all matters relating to the Society. In the absence of the Secretary, he will act for the Secretary and shall discharge the functions indicated in article	<b>11.4 Hon.Joint Secretary</b>	
			11.4.1 The Joint Secretary shall assist the Secretary in all matters relating to the Society. In the absence of General Secretary, he shall act for the General Secretary and shall discharge all the functions indicated in article 11.3	
	<b>11.4</b>	Treasurer  (a) The Treasurer shall receive and hold for the use of the Society all moneys paid to the Society, he shall keep exact accounts of all such receipts and payments. The Treasurer shall be an ex-officio member of all committees appointed by the Council involving financial implications and shall be the Chairman of the Finance Committee.  (b) The Treasurer shall maintain proper books of all accounts and shall not cause them to be removed from the registered office of the Society.  (c) Any member may inspect the books of account after giving the Treasurer at least a notice of seven days and the Treasurer shall allow such member to inspect the account. The funds of the Society shall be deposited in a Bank (account) in the name	<b>11.5 Hon.Treasurer</b>	
			11.5.1 The Treasurer shall receive and hold for the use of the Society all moneys paid to the Society. He shall disburse all sums due from the Society and shall keep exact accounts of all such transactions. The Treasurer shall be an ex-officio member of all committees having financial implications and shall be the Chairman of the Finance Committee. 11.5.2 The Treasurer shall maintain proper books of all accounts and shall not cause them to be removed from the registered office of the Society. 11.5.3 Any EC Member may inspect the books of account after giving the Treasurer at least a notice of thirty days and the Treasurer shall allow such Member to inspect the accounts. 11.5.4 The Treasurer shall be responsible	

		<p>of the Society and shall be operated jointly by the Treasurer and either the President or the Secretary of the Society.</p> <p>(d) He shall be responsible for the preparation and submission to the General Body as Annual Balance Sheet duly certified by an Auditor. He shall prepare a budget estimate of income and expenditure for each year and submit for the approval of the Annual General Body Meeting of the Society. He shall prepare a monthly statement of receipts and expenditure. This statement shall be signed by him and shall be approved by the Committee.</p>	<p>for the preparation every year of the Balance Sheet and the Statement of Income &amp; Expenditure. He shall present the same to the AGM for approval.</p> <p>11.5.5 The funds of the Society shall be deposited in an authorized bank or financial institution in the name of the Society. In the absence of Treasurer the funds shall be operated by the President and the General Secretary jointly.</p>	
	<b>12</b>	<b>Chapters</b>	<b>12. Chapters</b>	
	12.1	The Governing Council shall have the power to set up Chapters or approve the formation of a Chapter of the Society in different parts of India. And the Regulations and Bye-Laws contained herein shall apply to any such branch.	12.1 <b>Local chapters:</b> The Governing Council shall have the power to set up Local Chapters or approve the formation of Local Chapters of the Society in different parts of India, and the Regulations and Bye –Laws contained herein shall apply to all such Chapters. It may dissolve the chapters if need be.	
	12.2	The affairs of each Chapter shall be managed by an Executive Committee of not more than 13 members, elected by the members of the local chapter in the General Body Meeting once in two years. The necessary election procedure and the	12.2 The affairs of each Chapter shall be managed by the Chapter Executive Committee (CEC) of not more than 10 members, elected by the members of the chapter once in three years.	

		exact members of the local executive committee shall be laid down by the Executive Committee of the local chapter from time to time. The Committee shall among themselves elect a Chairman, a Vice-Chairman, Secretary and a Treasurer.	They have to follow the same election procedure of ISOI head quarters. The committee shall consist of Chairman, Vice-Chairman, Secretary, and Treasurer.	
	12.3	<p>The rules of the Chapter shall provide inter alia</p> <p>(a) Name: INSTRUMENT SOCIETY OF INDIA - - - - - CHAPTER</p> <p>(b) The objects of the Chapter shall be the same as those of the Society.</p> <p>(c) The members resident in that area allotted to the branch by Head Office shall be eligible to be members of the Chapter without payment of additional fees.</p> <p>(d) The Chapter shall hold meetings from time to time for the purpose of advancing the objects of the Society, reading papers and holding discussions.</p>	<p><b>12.3</b> No Change</p> <p>12.3.1 No Change</p> <p>12.3.2 No Change</p> <p>12.3.3 The members' resident in that area allotted to the Chapter by GC shall be eligible to be members of the Chapter without payment of additional fees.</p> <p>12.3.4 The Chapter shall hold meetings from time to time for the purpose of advancing the objects of the Society, maintaining interest in the activities of the Society, reading papers and holding discussions.</p> <p>12.3.5 CEC will nominate one member to the GC of the Society.</p>	
	12.4	The Local Chapters may collect the membership fees on behalf of ISOI and issue a temporary acknowledgement. It shall immediately remit the amount to the head office which shall issue the formal receipt. Each local chapter will be entitled to 25% of the proceeds of the membership fees towards its expenses. Sharing of any other net savings of the local chapter between the branches	12.4.1 The local chapters may collect the individual, student, institutional and corporate membership fees on behalf of ISOI. They will immediately remit the amounts to the head office that will issue the formal receipts. Each local chapter shall be reimbursed 25% of the proceeds of	



		<p>and the Society shall be decided by the Governing Council.</p>	<p>such subscriptions collected by them and the amounts will form the corpus fund of the Chapter.</p> <p>12.4.2. Chapters can generate funds by organizing various scientific / technical events. 50% of the money remaining unutilized after the conduct of an event by the chapter / student chapter will be transferred to the Society head quarters for general use in promoting the activities.</p> <p>12.4.3 Chapters shall send a audited statement of accounts to Headquarter within three months from the closure of the financial year, along with the annual activity report.</p> <p>12.4.4 If the chapter fails to submit its audit statement of accounts and the chapter activities to the head quarters for 3 consecutive years, the head quarters will de-recognize that chapter.</p> <p><b>12.5 Student chapters</b></p> <p>12.5.1 Student chapters can be formed in a college with a minimum number of 50 student members. The College shall collect the membership fees and send the amount to the headquarters. Where the number of members exceeds 100, the college will be given 25 % of the collected amount for the further activities of the student chapter.</p> <p>12.5.2 If the student chapter subscriptions</p>	
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			are routed through the local chapter, then the local chapter will get 25 % of the collections for the further activities of the local chapter.	
	<b>13.</b>	<b>Auditor</b>	<b>13. Auditor</b>	
	13.1	There shall be an Auditor appointed at the Annual General Meeting who is not a member of the Council and shall audit the accounts of the Society for the year.	13.1 A qualified auditor shall be appointed by EC and ratified by the AGM. He shall audit the accounts of the Society for the year.	
	13.2	A casual vacancy arising in the office of the Auditor shall be filled by the Governing Council. An auditor appointed to fill a casual vacancy shall retire at the Annual General Meeting held after the appointment.	No Change	
	14	<b>Meetings</b>	<b>14 Meetings :</b>	
	14.1	Annual General Meeting shall be held at such time and at such places as may be decided by the Governing Council by giving fifteen days clear notice to all the members, to transact the following business:  (a) Confirmation of the Minutes of the previous General Meeting. (b) Consideration of Annual Report of the Council for the previous year. (c) Consideration of the audited balance sheet, income and expenditure account, the Auditor's report, and the forecast budget estimate for the next year. (d) Appointment/reappointment of Auditors.	14.1 Annual General Meeting (AGM) The Annual General Meeting shall be held at such time and at such place as may be decided by the GC by giving twenty one days clear notice to all the Members, to transact among others the following business: 14.1.1 Confirmation of the Minutes of the previous AGM. 14.1.2 Consideration of Annual Report prepared by the General Secretary regarding the activities of the Society, abstracts of proceedings of GC/EC and other special meetings. 14.1.3 Consideration of the audited balance sheet, income and expenditure	

		<p>(e) Announcement of election results.</p> <p>(f) Any proposal from the members.</p> <p>(g) Such other business as may be allowed by the President.</p>	<p>account, the Auditor's report, and the budget estimate for the next financial year.</p> <p>14.1.4 Whenever applicable appointment/reappointment of Auditors for the period of three years and fixing remuneration for the same.</p> <p>14.1.5 Announcement of election results, composition of GC and EC, where applicable.</p> <p>14.1.6 Proposals if any from, Chapters and Members.</p> <p>14.1.7 Such other business as may be allowed by the President.</p>	
	14.2	The meetings shall be presided over by the President or in his absence by one of the Vice-Presidents or in their absence, the General Body may elect any one from amongst the members present.	No Change	
	14.3	One-tenth of the total membership or thirty members present in person whichever is less shall form quorum for any General Meeting. If within half an hour, the quorum is not present, the meeting shall stand adjourned to the same day in the next week at the same place and time and if at the adjourned meeting also the quorum is not present the members present shall be the quorum for the purpose of transacting business.	14.3. One-tenth of the total membership, excluding student membership, or thirty (30) members present in person whichever is less shall form the quorum for any AGM. If within half an hour, the quorum is not present, the meeting shall stand adjourned. The adjourned meeting can be held on the same day at same places after one hour and members present shall be the quorum for the purpose of transacting business.	

	14.4	<p>All resolutions put to vote at any General Meeting shall be decided by a majority of votes of the members present in person or by proxy. All resolutions to be considered at the General Body Meeting should be received 7 days before the scheduled date of the meeting. The President of the Meeting shall have a second or casting vote when the General Body is equally divided on any issue.</p>	<p>14.4 All resolutions put to vote at any AGM shall be decided by a majority of votes of the members present in person. All resolutions to be considered at the AGM should be received by the General Secretary 15 days before the scheduled date of the meeting. The President in consultation with General Secretary shall decide whether to table such resolution at AGM. The President or the member presiding over the meeting shall have a second or casting vote when the house is equally divided on any issue under consideration.</p>	
	14.5	<p>Special General Meeting</p> <p>(a) All General meetings other than the Annual General Meetings shall be called Special General Meetings.</p> <p>(b) The Council may whenever it thinks fit and shall, upon the requisition of Members of not less than one-tenth of the total membership entitled to vote proceed to convene a Special General Meeting within 10 days from the date of receipt of requisition.</p> <p>(c) For such meetings a notice of not less than 21 days shall be given and any resolution moved at the meeting including changes in the existing Constitution, Regulations &amp; Bye-laws shall be deemed to have been passed provided there is an absolute majority of three-fourth's of the members</p>	<p>14.5 Special General Meeting (SGM)</p> <p>14.5.1 All meetings of the Society other than the AGM, shall be called SGMs.</p> <p>14.5.2 The GC whenever it thinks fit or upon the requisition of Members of not less than 10 percent of the total membership entitled to vote, shall initiate within 15 days the procedure to convene a SGM.</p> <p>14.5.3 For such meetings a notice of not less than 21 days shall be given. Any resolution taken in the meeting shall be deemed to have been passed if there is an absolute majority of three fourths of the members present, voting in favour of the resolution..</p>	

		<p>present who have voted for or against the resolution.</p> <p>(d) The resolution shall specify the object of the meeting and only the business so specified shall be discussed at the meeting.</p> <p>(e) If, within half an hour, the quorum prescribed for the General Meeting is not present, the requisitioned meeting shall stand dissolved.</p>	<p>14.5.4 The notice for the meeting shall specify the object of the meeting and only business so specified shall be carried out at the said meeting.</p> <p>14.5.4 One-tenth of the total membership, excluding student membership, or Fifty (50) members present in person whichever is less shall form the quorum for any SGM. If, within half an hour, the quorum prescribed for the SGM is not present, the requisitioned meeting shall stand dissolved.</p>	
	14.6	<p><b>Meeting of the Council</b></p> <p>(a) There shall be a minimum of two meeting of the Council in every year.</p> <p>(b) The meetings of the Council shall ordinarily be called by the Secretary in consultation with the President.</p> <p>(c) A request to the President made in writing by five members of the Governing Council shall render the convocation of the Council obligatory.</p> <p>(d) Five members shall form the quorum for the meeting.</p> <p>(e) The Secretary shall record the minutes of all meeting of the council in a permanent</p>	<p><b>14.6 Meetings of the Governing / Executive Council:</b></p> <p>14.6.1 There shall be a minimum of two GC meetings and two or more EC meetings in a year.</p> <p>14.6.2 The meetings of the GC/EC shall ordinarily be called by the General Secretary in consultation with the President.</p> <p>14.6.3 A request to the President made in writing by 25% of the total GC members shall render the convocation of the GC obligatory.</p> <p>14.6.4 25% of the total GC members shall form the Quorum for the meeting. If there is no quorum at the beginning of the meeting, the meeting shall stand adjourned for 30 minutes and shall proceed thereafter.</p> <p>14.6.5 The General Secretary/Jt Secretary</p>	

		<p>register kept for that purpose.</p> <p>(f) Each member shall have only one vote and all matters concerning the affairs of the Society shall be decided by the majority. In the case of equality of votes, the President shall exercise the second or casting vote.</p> <p>(g) The Governing Council may invite Fellows, Honorary Members or specialists or persons with specialized knowledge to take part in its discussion on matters requiring expert guidance but they shall not be entitled to vote.</p> <p>(h) At least eight days notice of a meeting of the Council shall be given by the Secretary to each member of the Council and such notice shall, as far as possible, contain a statement of the business to be transacted at such meeting.</p> <p>(i) To transact urgent business, the Secretary shall be empowered to call for an extraordinary meeting of the Governing Council for which instructions regarding notice and quorum will not apply. At least the President or one of the Vice-Presidents shall be present at this meeting and the decisions taken should be placed before the next meeting of the Council for ratification.</p>	<p>HQ shall record the Minutes of all meetings of GC/EC in a permanent register kept for that purpose.</p> <p>14.6.6 Each member shall have only one vote and the majority shall decide all matters concerning the affairs of the Society. In the case of equality of votes, the President shall exercise the second or casting vote.</p> <p>14.6.7 The GC/EC may invite persons with specialized knowledge to participate in the discussion on matters requiring expert guidance but such invitees shall not be entitled to vote.</p> <p>14.6.8 At far as possible (15) days notice for GC meeting and seven (7) days notice for EC meeting shall be given by the General Secretary to each member of the Council and the agenda for the said meeting shall be communicated.</p> <p>14.6.9 To transact urgent business, the General Secretary shall be empowered to call for an extra-ordinary meeting of GC/EC for which instructions regarding notice and quorum will not apply. As far as possible General Secretary/Jt. Secretary, Treasurer, President/one of the Vice-Presidents be present at this meeting and the decisions taken should be placed before the next meeting of the GC for ratification.</p>	
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	<b>15</b>	<b>Subscriptions and Dues</b>		No Change
	15.1	The subscriptions for the various categories of members shall be recommended from time to time by the Governing Council approved by the General body of the Society and shall be indicated in the Newsletter / Journal and other publications of the Society.		No Change
	15.2	Student member may be allowed a concession in their rate of Subscription.		No Change
	15.3	The full annual subscription shall be due from a Member elected at any time during the year		Delete
	15.4	No member, whose subscription is in arrears upto the date of the Annual General Meeting, shall be permitted to enjoy the rights, or exercise the privileges, of a member until he shall have paid up all arrears dues from him.		delete
	15.5	No subscription shall be due from Honorary Fellows of the Society.		The annul subscription for the student members shall be from the 1 <sup>st</sup> July to 30 <sup>th</sup> June of the following year..
	<b>16.</b>	<b>Cessation of Membership</b>		<b>16 Cession of Membership:</b>
	16.1	Any Member may withdraw from the Society by signifying his wish to do so by a letter addressed to the Secretary.		16.1 Any Member may withdraw from the Society by signifying his wish to do so by a letter addressed to the General Secretary. Membership subscription paid shall not be refunded. The membership is not transferable to any other person.
	16.2	A letter of withdrawal may be cancelled, at the request of the sender, within six months of its receipt by the Secretary, on payment of all sums for which the member who would have been liable		No Change

		had his membership not been interrupted, and he shall thereupon recover all rights of membership without re-election.		
16.3		Any member who shall cease to be a Member of the Society either by voluntary withdrawal or by forfeiture of his membership shall continue to be liable for the payment of the Annual Subscription until he shall have returned all books or other properties (if any) borrowed by him of the Society or shall have made full compensation for the same if lost, damaged or not forthcoming.	delete	
16.4		Members who have withdrawn from the Society shall be eligible for re-election.	16.4 Members who have withdrawn or whose membership has lapsed shall be eligible for re-election by paying appropriate subscription dues.	
16.5		In case the member is a firm, the membership will cease if the firm goes into voluntary liquidation.	16.5 The membership will cease in case of corporate members if it goes into voluntary liquidation or if it is dissolved or adjudged insolvent or shall make composition or scheme of arrangement under insolvency act or the partners are convinced of an offence involving moral turpitude OR fails to renew membership within six months after completion of specified membership period. (e.g. 5 years)	
16.6		In case the member is a firm, the membership will cease if the firm is dissolved or adjudged insolvent or shall make composition or scheme of arrangement under insolvency act or the partners are convinced of an offence involving moral turpitude.	.16.6 The membership will cease in case of institutional membership, if it loses recognition by appropriate authorities or if it fails to renew membership within six months after completion of specified membership period (e.g. 10 Years).	



			16.7 A Student Member ceases to be a member if he fails to renew his membership after completion of one year or he receives the Diploma or a Bachelor's Degree in Engineering faculty or Bachelor's Degree in Science faculty.	
	<b>17</b>	<b>Committees</b>	<b>17 Committees</b>	
	17.1	The council may appoint special commitment or sections for consideration of special subject entrusted to them. Each committee authorized by the Council or by the Society shall be considered automatically discharged at the close of the Annual General Meeting next following the authorization of the Committee, unless specific action to continue the committee be taken by the Council or by the Society.	Delete	
	17.2	If continuance of a Committee is authorized, a new appointment of members shall be made and no former shall continue on the Committee until re-appointed.	Delete	
	<b>18</b>	<b>Finance</b>	<b>18. Finances</b>	
	18.1	The funds of the Society shall be deposited in the name of the Society in approved Bank(s). The Society's Bank Account shall be operated by Treasurer, and one of the Secretaries nominated by the Committee. The financial year of the Society will be from 1 st April to the 31 st March of the following rear	18.1 The funds of the Society shall be deposited in the name of Society in authorized banks or financial Institutions. The Treasurer shall operate the account jointly with either the President or the General Secretary (or the Joint Secretary in his absence).	

			<p>The Financial year of the Society will be from 1<sup>st</sup> April of any year to 31<sup>st</sup> March of the following year.</p> <p>The funds of the Society can be generated through (a) Membership, (b) Donations, (c) Proceeds from Conferences / Seminars / Workshops etc. (d) Donations, (e) Endowments and (f) Grants-in aid, support from Government Agencies/ Industries.</p>	
	18.2	The audited accounts of Income and Expenditure for any year will be passed in the first Annual General Meeting held after the closing of the year.	18.2 The audited accounts of Income and Expenditure and balance sheet for any year will be passed in the first AGM held after the closing of the financial year.	
	18.3	The Council shall control the finance of the Society and sanction expenditure within the limits of the budget approved by the General Body at its Annual Meeting. In cases of urgent necessity, the Council shall have powers to authorize any reasonable expenditure beyond the budgeted amount and report it to the General Body at its next meeting.	18.3 The GC/EC shall control the finance of the Society and sanction expenditure within the limits of the budget approved at the AGM. In cases of urgent necessity, EC/GC shall have powers to authorize any reasonable expenditure beyond the budgeted\ amount and report it to the AGM at its next meeting.	
	18.4	So much of the funds as are not required for the current expenses may, at the discretion of the Governing Council be invested in such manner as may be decided.	18.4 The GC at its discretion may invest funds in such a manner as may be generally applicable to professional Societies.	
	18.5	The services of the Council Members and the office-bearers of the Society including the chapters shall be gratuitous.	18.5 The services of the EC/GC members of the Society including the chapters shall be gratuitous.	

			18.6 The Society may accept donations towards corpus and / or endowments towards specific purpose. 18,7 The Society may apply to various schemes of State/Central Govt. / Financial Institutions for financial Assistance in the form of grant-in-aid.	
	<b>19</b>	<b>Properties</b>	<b>Properties</b>	
		Properties acquired by the Society, with the prior approval of the Council, either by purchase or gift or otherwise shall be deemed to be vested in the Council of the Society and shall be referred to as the property of the Society.	No Change	
	<b>20</b>	<b>Journal</b>	<b>Journal</b>	
	20.1	Each member of the Society who has paid his dues except Students and annual members shall be entitled to receive the journal published by the Society.	No Change	
	20.2	Changes of addresses should be notified to the Society by the members.	No Change	
	<b>21</b>	<b>Editorial Board</b> The Governing Council shall have the power to appoint Editorial Board to look after the publication of the Society and the Editorial Board shall consist of three members and one of the Secretaries. The term of the office of the Editorial Board shall be for <b>two years</b> .	<b>Editorial Board</b> The Governing Council shall have the power to appoint Editor / appropriate Editorial Board to look after the publication of the Society. The term of the office will normally be for three years and can be extended.	
	<b>22</b>	<b>Minutes</b>	<b>Minutes</b>	
	22.1	The minutes of each business meeting of the Governing Council Chapter shall be produced at the following business meeting and on confirmation, shall be signed by the Chairman.	22.1 The Minutes of each business meeting of GC / EC/ others committees of the Society and its chapters shall be maintained by the respective secretary	

		The minutes or a copy thereof shall be available at any time to the Council or their accredited representatives.	and shall be produced at the following business meeting. On confirmation, the Minutes shall be signed by the respective Chairman. The Minutes or a copy thereof shall be available at any time in the respective offices.	
	22.1	The minutes of the Annual General Meeting shall be kept separate from those of other meetings and shall be confirmed at the following Annual General Meeting.	No Change	
	<b>23.</b>	<b>Change of Name, Constitution, Regulations and Bye-Laws</b>	<b>23. Change of Name, Constitution, Regulation and Bye-laws</b>	
	23.1	The name, constitution, regulations and bye-laws of the Society may be amended by a resolution passed at a special general meeting convened for the purpose of which written or printed notice shall have been delivered or sent by post to every member of the society twenty-one days previous to the date of the special general meeting and the resolution proposing the amendment is passed by the votes cast in favour of the resolution by members who being entitled so to do, vote in person or where proxies are allowed, by proxy and such votes are not less than three times the number of the votes, if any, cast against the resolution by members so entitled and voting.	23.1 The name, constitution, regulations and bye-laws of the Society may be amended by a resolution passed at a Special General Meeting convened for the purpose of which a written notice shall be issued and circulated by post to all the members of the society, twenty one days before the scheduled date of SGM. The resolution proposing the amendment(s) shall be passed by the votes cast in favour of the resolution by members entitled to do so by three fourth (3/4) majority.	
	23.2	Every amendment made under article 23.1 shall within thirty days from the making thereof be filed with the Registrar along with necessary fees prescribed from time to time.	23.2 Every amendment made under article 23.1 shall within thirty days from the making thereof be filed by the General Secretary with the Registrar of Societies along with necessary fees prescribed from time to time.	
	23.3	All amendments passed at a Special General	23.2 All amendments passed at a SGM	

		Meeting shall come into force only after they are approved and registered by the Registrar.	shall come into force only after they are approved and registered by the Registrar of Societies.	
	<b>24.</b>	<b>Symposium/Seminar</b>	<b>24. Symposia /Seminars/Other Activities</b>	
	24.1	Symposium / /Seminar are sponsored by the Instrument Society of India on all India basis.	24.1 Symposia, seminars and other activities can be sponsored by the Society normally on all India basis.	
	24.2	Symposium on a special subject arising out of suggestions from a member of a local chapter of the Society shall be scrutinized by the Secretary and placed before the council for approval. The council shall have the authority to approve the holding of the Symposium.	24.2 Any activity arising out of suggestions from member / chapters shall be scrutinized by the General Secretary and placed before the EC / GC for approval.	
	24.3	For such symposium, a Convener or Conveners shall be nominated by the Council in consultation with the Local Chapter	24.3 For every symposium, workshop or similar activity of the Society, the Secretary shall be the Convener. The G.C. will appoint a local organizing committee or a coordinator to take care of the arrangements.	
	24.4	The following are the guidelines for the organization of Symposium/Seminar.	24.4 The following Guidelines for organizing activities will be a part of the Memorandum of Understanding to be signed by the head of the host institution and the President / Secretary of ISOI.	
	(a)	The first announcement of Symposium shall be made by the Head Office of the Society as early as possible (normally 6 months prior to the meeting).	24.4.1 No Change	
	(b)	In the event of the Symposium is run under joint sponsorship of the Society and other	22.4.2 In the case of any activity with other organizations, the Society's names	

			and participation will be given equal prominence.	
	(c)	The convener is empowered to co-opt any member of the Society either of the local chapter or outside to form an organizing committee to help in the organization of the Symposium	24.4.3 No Change	
	(d)	The duration of the Symposium shall not be ordinarily more than three days.	24.4.4 The duration of the events will be decided by the G.C. in consultation with the convener.	
	(e)	The convener shall have the freedom to obtain financial and other assistance from any institution, organization or Government. The Convener can charge a registration fee for attending the Symposium and he should attempt to charge concessional rate to the members of the Society.	24.4.5 The local organizing Committee shall have the freedom to obtain financial and other assistance from local and nearby institutions / organizations. Only the head quarters Hon. Secretary/Convener at the HQ can apply to the Govt. funding agencies to support the conference / symposium.	
	(f)	The Convener shall furnish to the Head Office of the Society within three months of holding the Symposium, an audited account (a member of the local chapter can act as an Hon. Auditor) for all the moneys received towards the organization of the Symposium.	24.4.6 The local organizing Committee shall submit to the headquarters the funds utilization certificate and an audited statement for all the monies received towards the organizing of the event, within three months of holding the event.	
	(g)	The convener shall have the discretion to invite the speakers to the Symposium. The list of invited speakers is normally prepared in consultation with the office-bearers particularly the Secretary of the Society.	24.4.7 The local organizing committee shall have the discretion to invite speakers / experts for the event in consultation with the Convener.	
	(h)	Where the Seminar/Symposium is of short	24.4.8 Where the event is of short duration	

		duration and is confined to the local regional participation, the council may authorize the appropriate local chapter to act on behalf of the Society.	and confined to the local /regional participation, the EC may authorize the appropriate local chapter to act on behalf of the Society. The Bye-laws 12.4.2 and 24.4.6 shall be applicable to these events also.	
		25.0 Not existing	<p><b>25.0 ISOI AWARDS</b></p> <p>The society has been giving</p> <ul style="list-style-type: none"> <li>a) Life Time Achievement Award since 1982 to persons over the age of 60 years who have made significant contributions to Instrumentation and allied activities in India.</li> <li>b) Prof.Satish Dhawan Memorial Lecture Award since 2002 and Prof.M.Ramakrishna Rao endowment lecture award since 2009.</li> </ul> <p>Other awards may be instituted by the society, for example to young engineers/scientists, Industry persons etc. They will become operative after the framing of the guidelines by the Executive Committee of ISOI and the approval by the AGM.</p> <p>Nominations for the awards have to be made by two ISOI members/Fellows and the same will be screened by the EC members or the committee constituted by them.</p>	